

Introduction

Dunadd Community Enterprise (DCE) was established following a Community Consultation commissioned by Dunadd Community Council and Foundation Scotland, made possible through the availability of Community Wind Farm funding. The resulting Community Plan highlighted a key gap: there was no organisation in Dunadd to lead the delivery of the community's aspirations. It recommended the creation of such an organisation and the appointment of a Development Worker as essential steps to move things forward.

DCE operates on a project-based delivery model. Recently, in partnership with Dunadd Community Council, we updated the area's Community Plan.

DCE is a company limited by guarantee with 142 members. The Board of Directors is focused on strengthening the organisation, increasing capacity, securing a longer-term Development Worker role, advancing community aspirations, and exploring sustainable income streams.

This post is funded by the Nadara A'Chruach Wind Farm Community Fund, which is administered through Foundation Scotland. The initial contract is for a 12-month period, and management is through DCE.

Job Purpose

This position is for an initial period of up to 12 months

The Community Development Worker will work within the area of the Dunadd

To deliver the priorities of the Dunadd Community Enterprise. This role focuses on building strong relationships, developing local capacity, and fostering inclusive participation to create sustainable and positive change.

Key Responsibilities

Community Engagement & Relationship Building, especially with DCE members and membership

Deliver the workplan developed by Dunadd Community Enterprise Directors

Project Development & Delivery

Support the design, delivery, and evaluation of community-based projects and initiatives.

Applying for and maintaining grants

Partnership & Networking

Collaborate with Dunadd Community Council, local groups, businesses, and other service providers.

Represent the organisation at community events, forums, and meetings.

Share knowledge and best practices across networks.

Monitoring & Reporting

Reporting to the company Directors

Keep accurate records of activities, engagement, and outcomes.

Prepare reports and case studies to demonstrate impact and inform future work.

Monitor project budgets and ensure compliance with funding requirements.

Person Specification

Essential

Experience working with rural communities.

Experience in project management

Strong interpersonal and communication skills.

Ability to facilitate group discussions and community events.

Experience in project management and grant funding applications.

Good organisational and time management skills.

Understanding of Scotland's Social Enterprise Strategy

Understanding of equality, diversity, and inclusion principles.

IT literate with the ability to use social media and websites to keep members informed

Desirable

Knowledge of community development theory and practice.

Familiarity with Scotland's Social Enterprise network.

Skills in conflict resolution and mediation.

Working Conditions

self-employed professional

Flexible working hours, including evenings and weekends as required.

Work Plan

Activity		Outcome
Develop Dunadd-wide “Local Place Plan”	Work from previous consultations and Dunadd Community Council to develop a joint plan	Plan covering the whole of Dunadd registered with Argyll & Bute Council
Develop the Dunadd Community Enterprise Members administration	Update and develop a system that maintains DCE membership	Updated membership system clear ways for people to resign and join DCE, better communication with the membership
Development Worker role to become a permanent post	Explore funding opportunities and apply	The development worker role continues past the initial 1 year post
DCE sustainability	Promote DCE and develop its Directors' portfolio	Increased number of Directors on DCE
Future projects, including income generation	Develop a 5-year work plan	Activities for the next five years